



Arizona Council of Occupational/Vocational Administrators

"The professional association building community, advocacy, and leadership for Arizona CTE (Career Technical Education) Administrators."

Monday, June 18th

Time	Topic	Presenter/ Facilitator	Outcome
8:45 – 9:00	Greetings/ Introductions/ Retreat Overview	Brenda	
9:00 – 10:30	Counseling –How can we help them to help us?	AzCA	ABEC – attend their conference? Board retreat concurrently, scholars project...
10:30 – 10:40	Break		
10:40 – 11:30	Vision – Tag Line Info and thoughts from Mark Hamilton	Board	<i>"The professional association building community, advocacy, and leadership for Arizona CTE (Career Technical Education) Administrators."</i>
11:30 – 12:30	Sub-committee assignments and Lunch	Sub- committees	

SUB COMMITTEES

MEMBERSHIP	PUBLICATIONS/ RECOGNITION	PROF. DEVELOPMENT	INDUSTRY RELATIONS	LEGISLATIVE	FINANCIAL
Janet Hill Kriss Hageryl	Polly Abraham Cathie Raymond	Vic Harrell Jacque Boyer Betty Gregar Mary Jondrow	Tony Maldonado Kathy Prather Mark Hamilton	Chester Crandall Brenda Marietti	Lois Lamer Bob Doctor

12:45 – 1:15	Sub-committee report out	Sub- committees	
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Membership: cards, t-shirts, display tables
 Recognition: Monthly awards – Survivors?, big awards at end of the year ADE Staff (friends of ACOVA), Quiet Service, New LD –criteria, etc.
 Publicity: update website – break LD's into Cohorts – monthly contract, website on all info that is sent out, Scholarships to LD to attend Fall and Mid-Winter conference..
 Industry Relations: p20, ABEC, subcom will meet with them in July to discuss Fine Arts, dual credit.
 Professional Development: data collection – ???, ideas at Business meeting – survey...what else would you like to see? Site admin are instructional leaders—What are you doing, how does it fit into the educational experience. (Work with ASA – "How to evaluate the CTE classroom".)
 Legislature:
 Finance: Attach an Invoice to receipts – Lois wil email template and Bob will get it out to everyone, itemize invoice not just submit many separate. \$25 k put into something with relatively higher yield but still safe. – Work off interest for scholarships – \$10 k in money market. Remaining \$10k as flow through – criteria for scholarship ACTEAz is pass through for paperwork-- educate members on how to nominate and who can nominate.
 Change from 1---\$2500 to 3 --\$1000- criteria

Motion maintain scholarship process through ACTEAZ – Bob, Kathy – Motion carried

Increase scholarship total amount to \$3000 and that we break it into 3 scholarships – Cathie seconded, Discussion: Tony – if we work off of interest it will be impossible to know how much we are going to get. Bob felt that we would get enough and we could take the balance from the general fund. If we keep the money we may be able to increase the scholarships every year. Motion carried

Bob Doctor will investigate possibility of putting \$20k annuity, 15k working capital –

Vic moved that we operate the same way as a CTSO does. Board needs to approve purchase prior to expense. Brenda seconded, Discussion: problem storing items – if something is ACOVA where will it get put? Opposed

Tony moves that the board approve budget for activity and person in charge of activity stay within budget. Kris seconded. Discussion: If we approve, with Camp M&M we need to determine this before we leave. Motion carried

Brenda made a motion that we have at least \$1000 for miscellaneous expenses for camp M&M and summer conference. Tony seconded. Motion carried.

1:15 – 1:30	ACOVA help sessions at start of year-- What, who and where consistent message Registration cost southern, northern and central sessions	Board	Placement, Additional mini m&m,
Time	Topic	Presenter/ Facilitator	Outcome
1:30 – 3:00	<i>Camp M&M 2007</i> Theme Agenda items Packet Assembly: items, location, time M&M Assignments earlier in day Revamp 1 st 40 days to include new timelines, panel, more interactive.	Board	Cat in the Hat (Quacker on the Hat) Intro – Nametags, badges, certificates – easel pads, easel, etc. Lois has packets folders – List of suggested leadership sessions that would be good for new LD's., CTE Acronyms Polly will bring printer and computer – Revamp 1 st 40 days to include new timelines, panel, more interactive. Todd – 1 year 2-3 years experience as a CTE director – Meg? More experienced???? Brenda reserved a room for the Speaker *Business mtg packet – annual budget, minutes from last meeting, officers, flyers for Fall Conference, membership info and app,

3:00 – 4:00	Fall Conference 2007 Registration cost Theme Counselor strand Agenda items	Board	<p><i>If Mike Hall is presenting – who should be the audience?</i></p> <p>Mary Jondrow will be contacting ---Mike Hall – Possible Keynote open on Thursday and two/three breakouts Thursday afternoon, Friday morning – technology integration, freshman academies?</p> <p>High School 101 – piece of career exploration element?</p> <p>Treasurer Martin- Open on Friday Perkins 3 and Perkins 4</p>
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Tuesday, June 19th

Time	Topic	Presenter/ Facilitator	Outcome
8:30 – 10:00	Meeting with State Dept.*	Barbara	

Concerns from Barbara about connections with ABEC, need to keep these things alive. One concern of ACOVA is that when Barbara is gone we will lose communication with CTE. Lily Sly has asked her to stay until she leaves in Dec. 2008.

Applied Math – must put word Advanced or higher level, skills pertaining to Geometry, Trig, etc. Working with scholars after they do math they will be moving to Science.

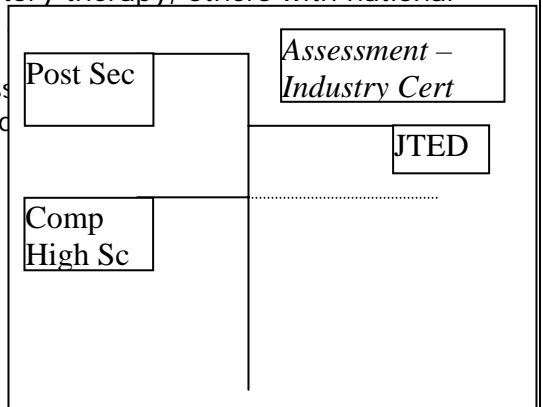
Politics- Barbara did not say – Governor take a heavy role in what is going on – more power around educational issues. SEI, business, and problems from this. Barbara is meeting with the board on Thursday regarding SEI and impact. Denying employment to people and closing programs.

Mary Jondrow – Ruth Solomon talking to state board members recommendation for group, SEI deal was difficult to strike with Tim Hogan (Flores attorney) Professional organization should get some time with him to discuss issues and how it will impact students that they are trying to help. Problems will start immediately as we are hiring for next school year. Bring someone from industry, SEI training before they get certified and are actually in classroom. We aren't objecting to class, just timeline. Differentiated instruction and SEI training should count for one and the same towards the requirement for CTE certification.

Cap goes off of JTED for next year. Concern is that we raise the bar – stop duplication, transportation issues, can't have cc programs competing with local programs. Looking at best available. Will take program staff to see what is going on in other states. Can members of ACOVA attend also? JTED's have to be up and above what CTE programs currently are. More, better, improved instruction. We need the kind of people who can do the job.

Assessment system – Programs of Study that take it on through. This should tighten up and with a change in administration things will change. Set the bar using B&I, next group will be health care. Paramedics – can't take classes until you are 18, so looking at First Responder dual enroll through CC. Accounting – non degreed and financial services. Health Occ – dental assisting, respiratory therapy, others with national certification but not state licensure. Working with V-Techs, standards. Looking at other states that are currently doing this and will validate. South Carolina, Wyoming, DC, New Jersey, Arkansas, Tennessee, Miss together. Everyone across US can use what we are developing --build measurements and task lists.

2nd incentive grant divided between WIA, adult ed, CTE – a little over done – show more accountability, provide professional development.



Programs of study for groups in comprehensive high school (2+2+2) – more articulated credits, multiple exit points. Can we customize assessment per high school? Barbara response Secondary to certain level and Post secondary prepare students for industry certification.

If an industry cert doesn't exist they are telling the legislature that ind cert doesn't exist at this time This fall program people will visit JTED programs to set benchmark. Prior to approval to help determine what we need to accomplish.

Coherent Sequence – Career Clusters, Program of Study,

Some of the math given in CTE is not an entire course in a specific course – incorporate and call the course Advanced Math Credit, will be asking State Board for approval. HQ will require teacher to be HQ – 24 credits in area will be needed. Math and science as addendum to CTE certification – not secondary certificate plus math credit. Open up certification to academic teachers who can work in CTE area – math with philosophy of CTE – teacher can be successful in teaching. Committee looking at Cert piece on July 13, several from the ACOVA board will serve on this. Must have it ready ASAP to take to the cert board. Acceptance comes when we have a say in what it looks like and can help sell it.

Have to take stuff through CTE State Board of Education or we will lose all control.

Prop 300 dual enrollment, using SAIS #'s. SSN's also. Assessment system using # they can use from here out. This will happen this year. Some of the standards may radically change.

Is Milt interested in meeting with us? Make sure it does happen it is the wishes of the Dept of Education. Expand the group to include JTED's and post secondary. This entire group will not be included. Will continue with input regardless of who is sitting there.

Hot debrief at end of LD meeting. Meet ahead of time to create this.

Disconnect between what we are doing and Career Clusters. High level, unrealistic and modify for purpose in state.

Coherent Sequence? Marketing and Fashion Design. What is realistic for student to take? Foundations marketing course as part of the coherent sequence. Other options to coherent sequence. Can we control at the state level? What would be the process for us to do this? "If they learn standards by the end we don't care how they got them," Barbara. Vic's response – "Whoo Hoo!!!" Sit down with Jan Brite first and then sit down with program people to develop. Carnegie units, look at differently, also look at where students drop off. How do kids do on assessment or final evaluation program? Test only what is relevant, assess the kids on this only. Change for all--- first order – okay, second order change – how we are doing business, extremely uncomfortable...Community Colleges are losing enrollment. We need to graduate students from JTED at higher level than Secondary level, who is identifying what this is? Definition of approved program must change with change in coherent sequence.

Data issues – ADE can't handle changes from text files at end of year, system can't upload they are having to reenter. We're doing a lot semi-manually. Takes too long and prone to human error. At least a year to resolve this. What are the districts doing now with problem? Last year they had so few that need changes, this year there are immense numbers that need to be changed. Issue with districts – hiring resource to do this for a short time, don't need for rest of the year. Data warehouse is supposed to be solution. State is printing out and reentering. If you have a few corrections it is not a big deal. Outgrown system that we have to work with. There is no solution presently. This will hold entire state up. Calculate based on what it was last year.

Set a meeting time for the conference –

July 13 – letter from state Superintendent inviting who – meet in afternoon – certifications

July 14 – data training

July 15 – camp M&M

July 16 –

July 17 – ACOV Business mtg

July 17 - Local Director's meeting 1:30 – 4:00

ACOVA Advisory with state following LD

July 18 –

Duplication at LD Mtg –
One breakout for debrief

10:00 – 10:10	Break			
10:10 – 10:30	Fall Conference 2008 NCLA (National Council Local Administrators) and ACTEAz - Pam is working on location	Board		Sept 27-28 in Oklahoma City – Best Practices with NCLA and ACTE Reps from Arizona: Pam Ferguson, Marilyn Jenkins, Tom McCullogh Lois will share info with us. Trying to revive the organization, Designed cert process for their LD's.
10:30 – 10:45	Mid-Winter with ACTEAz Agenda items	Board		
<i>*Meeting time may change depending on availability of State Reps</i>				
Time	Topic	Presenter/ Facilitator		Outcome
10:45 – 11:05	Calendar dates for ACOVA Board meetings and meetings with State two weeks prior to LD mtgs.	Board		

Proposed ACOVA Calendar for FY08

Proposed Location	Local Directors	Time	ACOVA Board Meeting and/or State	Time
Westin LaPaloma	Tues July 17, 2007	1:30		
Grace Inn (Ahwatukee) 10831 S. 51st Street Phoenix			Thurs. Sept. 6, 2007	1:30
EVIT	Thurs Sept 20, 2007	8:30		
Grace Inn (Ahwatukee) 10831 S. 51st Street Phoenix			Thurs. Oct 4, 2007	1:30
Prescott Resort	Thurs Oct 25, 2007	8:30		
Grace Inn (Ahwatukee) 10831 S. 51st Street Phoenix			Thurs. Nov 8, 2007	1:30
EVIT	Wed Nov 28, 2007	8:30		
Grace Inn (Ahwatukee)			Thurs.	1:30

10831 S. 51st Street Phoenix			Jan 10, 2008	
Prescott Resort	Thurs Jan 24, 2008	8:30		
Grace Inn (Ahwatukee) 10831 S. 51st Street Phoenix			Thurs Feb 7, 2008	1:30
ASU West	Wed Feb. 20, 2008	8:30		
Grace Inn (Ahwatukee) 10831 S. 51st Street Phoenix			Thurs. March 6, 2008	1:30
Pima Community College	Wed March 26, 2008	8:30		
Tucson location			Wed March 26, 2008	1:30
EVIT	Friday, April 11, 2008	8:30		

11:05 - 11:20	Policy for late drops and reimbursement - exemptions	Board	Motion to develop policy Tony, Vic seconded In writing on flyers... "Written request for refunds must be made a minimum of 15 days prior to conference; exceptions will be reviewed by the ACOVA officers on a case by case basis." Motion carried
11:20 - 11:40	Registration fees for Conferences	Board	Leave the same for registration only raise with board approval. Offer professional development free of charge. Scholarships for LD's to attend mtgs. Based on size of Perkins grant – Publicity/ Recognition will develop this.
11:40 - 12:00	Closing	Brenda	

Attending: Kriss Hageryl, Polly Abraham, Cathie Raymond, Vic Harrell, Jacque Boyer, Betty Gregar, Mary Jondrow, Tony Maldonado, Kathy Prather, Brenda Marietti, Lois Lamer, Bob Doctor

Unable to attend: Janet Hill, Mark Hamilton, Chester Crandall



"I like nonsense, it wakes up the brain cells. Fantasy is a necessary ingredient in living, it's a way of looking at life through the wrong end of a telescope. Which is what I do, and that enables you to laugh at life's realities."

-Dr. Seuss

ACOVA
Camp M&M Seussville
Agenda
July 15, 2007

- 8:30 – 9:00 Registration and Breakfast
9:00 – 9:40 **Cat in The Hat**---Welcome and Introduction –
9:40 – 10:10 **Oh, The Places You Will Go**—*Bob Schlanger,*
Auto Service Assoc.
10:10–10:30 **Hooray for Diffendoofer Day**--4 students
10:30-10:40 Break
10:40–12:10 **My Many Colored Days** - First 40 Days Panel

12:10–1:10 Lunch – **Green Eggs and Ham**

Concurrent Breakout Sessions

1:10–1:50

Option A. **The Grinch who stole Christmas** - Ted Davis

Option B. **Starbelly Sneetches** ---- Marriage of CTE and Academics –
Tony will help develop

2:05–2:45

Option A. **There's a Wocket in My Pocket!** --Mentors and Mentees
networking time -

Option B. **Mr. Brown Can Moo! Can You?** Sharing time for Knot-gnus

2:45–3:00 Evaluation